

**Independent School District #883
School Board Organizational Meeting
January 5, 2012**

Chair Botten called the meeting to order at 6:32 p.m. Board Members Abrahamson, Anderson, Botten, Grimm, Smith, and Tryon were present.

Superintendent Durand reviewed the School Board Operating Norms and recited the Oath of Office with the members

Approval of Agenda

Abrahamson motioned, seconded by Smith, to approve the agenda. Motion passed unanimously.

Election of School Board Officers

School Board members were elected as the officers as follows:

- Chair:** **Ted Botten.** Tryon motion to nominate Botten as Chair. Grimm seconded. The motion carried, hearing no other nominations, a unanimous ballot was cast Botten as Chair. Motion passed.
- Vice Chair:** **Kris Abrahamson.** Motioned by Tryon, Smith seconded, to nominate Abrahamson. The motion carried, hearing no other nominations, a unanimous ballot was cast for Abrahamson as Vice-Chair. Motion passed.
- Clerk:** **Chuck Tryon.** Motioned by Grimm, Abrahamson seconded, to nominate Tryon. The motion carried, hearing no other nominations, a unanimous ballot was cast for Tryon as Clerk. Motion passed.
- Treasurer:** **Todd Anderson.** Tryon motioned, Grimm seconded, to nominate Anderson for Treasurer. The motion carried, hearing no other nominations, a unanimous ballot was cast for Todd Anderson as Treasurer. Motion passed.

Committees and Boards

The board discussed the various committees and assignments. Assignments were appointed as follows.

1. Activities Council/Minnesota State High School League - (2) Smith, Grimm
2. Operations Committee - (2) Botten, Anderson
3. Continuing Education - (2) Grimm, Smith
4. Curriculum Advisory System Accountability Committee - (2) Grimm, Anderson
5. Community Education Advisory Board/Children First/ECFE/Learning Readiness Advisory Council - (2) Tryon, Botten
6. Chamber Committee - (2) Tryon, Anderson
7. Legislative/MSBA Delegate Assembly - (2) Abrahamson, Tryon
8. Meeker & Wright Special Education Cooperative - (2) Tryon, Abrahamson
9. Northwest Suburban Integration School District - (2) Abrahamson, Tryon
10. Schools for Equity in Education - (2) Anderson, Botten
11. District Staff Development - (2) Smith, Grimm
12. Committee At-Large - (2) Anderson, Grimm
13. Negotiations - (3) Tryon, Abrahamson and Botten

Efficient & Effective Operations

Grimm motioned to Delegate the Statutory Duties of Treasurer to the School District Business Manager. This includes depositing funds of the district in the official depository and preparing the monthly treasurer's report. Tryon seconded. Motion carried unanimously.

Abrahamson motioned to Delegate the Statutory Duties of Clerk to the Administrative Staff. This includes keeping the book of minutes of all district school board meetings, and preparation of reports that shall include the condition and value of school district property, receipts and disbursements in detail and such other financial matters that may be called for by the commissioner of the Minnesota Department of Education. Tryon seconded. Motion passed unanimously.

Abrahamson motioned to approve a Resolution Authorizing the Business Manager or Superintendent to Make Deposits, Pay Expenses, Invest and Transfer Funds (including electronic transfers) in the best interest of the district by roll call. This includes the authority to invest and wire funds issue checks between board meetings to pay bills so as to be eligible for discounts, deadlines, etc., with payment of same to be approved by the school board at the next meeting at which payments of claims approved. Smith seconded. The following voted in favor: Anderson, Botten, Grimm, Tryon, Smith. And the following against: None. Motion carried unanimously.

Abrahamson motioned to approve a Resolution Authorizing the Use of Facsimile Signatures on payroll and voucher checks in accordance with the provisions of Minn. Statutes 47.41 and 47.42 by roll call. Grimm seconded. The following voted in favor: Anderson, Botten, Grimm, Tryon, Smith. And the following against: None. Motion passed unanimously.

Abrahamson motioned made and seconded by Tryon, to set compensation for Board members at the following amounts, the same as last year:

\$50 per meeting under 4 hours

\$80 per meeting over 4 hours

Additional compensation for the School Board Chair at \$200 per year.

Motion passed unanimously.

Designation time and place of meetings were discussed. Grimm motioned, with Tryon seconding, to approve the following meeting and times:

Thursday, January 5, 2012	6:30 pm	Organizational Meeting
Monday, January 9, 2012	6:30 pm	Regular Meeting
Monday, January 30, 2012	6:30 pm	Work Session
Monday, February 13, 2012	6:30 pm	Regular Meeting (Meet & Confer-if needed)
Monday, February 27, 2012	6:30 pm	Work Session
Monday, March 19, 2012	6:30 pm	Regular Meeting
Monday, April 16, 2012	6:30 pm	Regular Meeting (Meet & Confer-if needed)
Monday, May 7, 2012	6:30 pm	Work Session
Monday, May 21, 2012	6:30 pm	Regular Meeting
Monday, June 4, 2012	6:30 pm	Work Session
Monday, June 18, 2012	6:30 pm	Regular Meeting
Monday, July 16, 2012	6:30 pm	Regular Meeting
Monday, August 20, 2012	6:30 pm	Regular Meeting
Monday, September 17, 2012	6:30 pm	Regular meeting
Monday, October 1, 2012	6:30 pm	Work Session
Monday, October 15, 2012	6:30 pm	Regular Meeting (Meet & Confer-if needed)
Monday, November 19, 2012	6:30 pm	Regular Meeting
Monday, December 3, 2012	6:30 pm	Work Session
Monday, December 17, 2012	6:30 pm	Regular Meeting

All School Board meetings, unless otherwise noted, will be held in the Board Room at the Rockford Middle School. The official posting place for school board meeting notices is in the hallway window of the district office. The motion passed unanimously.

Tryon motioned, seconded by Grimm, to designate the South Crow River News as the official newspaper. Motion carried unanimously.

Anderson motioned and Tryon seconded the following as the designated official depositories of the District:

1. Bank West, Rockford
2. PMA Securities, Inc.

The motion carried unanimously.

Abrahamson motioned to designate Ratwik, Roszak & Maloney, P.A., Kennedy & Graven and Knutson, Flynn & Deans as the district's official legal counsels. Grimm seconded and motion carried unanimously.

Future Meetings

The next Regular Board of Education meeting is scheduled for January 9, 2012 at 6:30 pm.

The Minnesota School Board Association Leadership Conference will be held on January 12-13, 2012.

There will be a work session on January 30, 2012 at 6:30 PM in the school board room.

Anderson moved, seconded by Anderson, to adjourn the meeting at 7:38 pm.

Kathy Ehlers
Recorder

Chuck Tryon
Clerk